

Republic of the Philippines  
CAMARINES NORTE WATER DISTRICT  
Vinzons Avenue, Daet, Camarines Norte

**Annual Procurement Plan  
For FY 2018**


Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/ Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		MOOE	CO	
	Capital Expenditure										
	1 unit Vehicle	CMU	Public Bidding					GOP	1,500,000.00		✓
	1 unit Desktop Computer	CMU	Small Value Procurement					GOP	40,000.00		✓
	1 unit Laptop Computer	BOD	Small Value Procurement					GOP	65,000.00		✓
	Office Supplies	CMU	PS-DBM/Shopping					GOP	124,275.40	✓	
	Semi-Expendable Machinery and Equipment										
	4 units 3-in-1 computer printer	CMU/BOD	Small Value Procurement					GOP	34,000.00	✓	
	1 unit portable computer printer	BOD	Small Value Procurement					GOP	15,000.00	✓	
	2 units Shredder	CMU/BOD	Small Value Procurement					GOP	20,000.00		
	3 units Uninterrupted Power Supply	CMU	Small Value Procurement					GOP	12,000.00	✓	
	Semi-Expendable Furniture and Fixture										
	1 lot Floor Carpet	CMU	Small Value Procurement					GOP	20,000.00	✓	
	Various Procurement for Training expenses	CMU/BOD	Small Value Procurement					GOP	1,520,000.00	✓	
	Various Procurement for Travelling expenses	CMU/BOD	Small Value Procurement					GOP	2,168,000.00	✓	
	Various Procurement for Advertising expenses	CMU/BOD	Small Value Procurement					GOP	588,000.00	✓	
	Various Procurement for Miscellaneous Exp.	CMU/BOD	Small Value Procurement					GOP	670,000.00	✓	
	Various Procurement for Extraordinary Exp.	CMU	Small Value Procurement					GOP	117,600.00	✓	
	Procurement of Cellcards & Other Mobile Exp.	CMU/BOD	Small Value Procurement					GOP	282,000.00	✓	
	Postage and Courier Services	CMU/BOD	Small Value Procurement					GOP	32,400.00	✓	
	Printing and Binding Services	CMU/BOD	Small Value Procurement					GOP	8,500.00	✓	
	Taxes, Duties and Licenses	CMU	Agency to Agency /Small Value Procurement/ Direct Contracting					GOP	30,500.00	✓	
	Donations	CMU	Small Value Procurement					GOP	100,000.00	✓	
	Legal Services	CMU	Negotiated Procurement-Highly Technical Consultant					GOP	341,333.32	✓	
	Consultancy Services	CMU	Negotiated Procurement-Highly Technical Consultant/Small Value Procurement					GOP	466,666.64	✓	
	Gasoline, Oil and Lubricants	CMU	Small Value Procurement					GOP	261,271.00	✓	

Republic of the Philippines  
 CAMARINES NORTE WATER DISTRICT  
 Vinzons Avenue, Daet, Camarines Norte

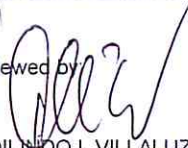
**Annual Procurement Plan  
 For FY 2018**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)		Remarks (brief description of Program/ Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		MOOE	CO	
	Other Professional Services	CMU	Negotiated Procurement-Highly Technical Consultant/Small Value Procurement					GOP	234,999.93	✓	
	Repair and Maintenance	CMU	Small Value Procurement/Direct Contracting					GOP	266,000.00	✓	
	Repair and Maintenance - Land Improvements	CMU	Small Value Procurement					GOP	100,000.00	✓	
	Procurement in compliance to other personnel benefits	CMU	Small Value Procurement					GOP	1,685,819.00	✓	
<b>GRAND TOTAL</b>									<b>10,703,365.29</b>		


Prepared by:

  
 MARICEL A. VILLALOSA  
 BAC Secretariat



Reviewed by:

  
 FROILINDO I. VILLALUZ  
 BAC Chairperson

Certified Funds Available:

  
 MA. LEAH P. PUSO  
 Sr. Financial Planning Specialist

Approved:

  
 MARIA ANTONIA BERNARDINA F. BOMA  
 General Manager B 

**ANNUAL PROCUREMENT PLAN FOR 2018  
For Common-Use Supplies and Equipment**

**INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:**

1. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
2. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps-philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
4. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
  - a. DBM Central Office- for entities in the Central Office
  - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCS

The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:

  - a. app.nga.ps@gmail.com- For central and regional offices of all national government agencies
  - b. app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
  - c. app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
  - d. app.deped.ps@gmail.com- For primary and secondary schools
  - e. app.lgu.ps@gmail.com - For Local government units
5. Consistent with Circular Letter No.2017-12 dated October 19, 2017, the APP for FY 2018 must be submitted on or before **November 30, 2017**.
6. Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office).
7. For further assistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)689-7750 loc. 4021.

Department/Bureau/Offi CAMARINES NORTE WATER DISTRICT  
 Region: V - Legazpi  
 Address: VINZONS AVENUE, DAET, CAMARINES NORTE

Agency Account Code: No Code

Contact Person: DEOVOLENTE A. SANTOS  
 Position: ACTING GENERAL SERVICES CHIEF  
 E-mail : cnwd1974@yahoo.com  
 Telephone/Mobile Nos: 547210406

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
<b>A. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																					
<b>COMMON ELECTRICAL SUPPLIES</b>																					
1 BATTERY, dry cell, AA, 2 pieces per blister pack	pack		9		9				0		9		9					0	18	20.28	365.04
2 BATTERY, dry cell, AAA, 2 pieces per blister pack	pack		24		24				0		18		18					0	42	19.20	806.40
3 BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0				0				0					0	0	91.94	-
4 FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube				0				0				0					0	0	40.97	-
5 Ligth Bulb, LED, 7 watts 1 pc in individual box	piece				0				0				0					0	0	75.39	-
6 TAPE, ELECTRICAL, 18mm x 16M min	roll				0				0				0					0	0	18.93	-
<b>COMMON OFFICE SUPPLIES</b>																					

1	ACETATE, thickness: 0.075mm min (gauge #3)	roll			0				pages 2 of 0			0			0	0	766.73	-
2	AIR FRESHENER, aerosol, 280ml/150g min	can	1		1				0		1				0	2	88.69	177.38
3	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	10		10				0		6				0	16	49.73	795.68
4	CARBON FILM, PE, black, size 210mm x 297mm	box			0				0						0	0	205.48	-
5	CARBON FILM, PE, black, size 216mm x 330mm	box			0				0						0	0	210.91	-
6	CARTOLINA, assorted colors	pack			0				0						0	0	67.06	-
7	CHALK, molded, white, dustless, length: 78mm min	box			0				0						0	0	26.89	-
8	CLEARBOOK, 20 transparent pockets, for A4 size	piece			0				0						0	0	38.19	-
9	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece			0				0						0	0	40.47	-
10	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	4		4				0		2				0	6	7.87	47.22
11	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	4		4				0		2				0	6	13.94	83.64
12	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	4		4				0		2				0	6	19.88	119.28
13	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	12		12				0		8				0	20	41.10	822.00
14	CORRECTION TAPE, film base type, UL 6m min	piece	24		24				0		12				0	36	18.26	657.36
15	DATA FILE BOX, made of chipboard, with closed ends	box			0				0						0	0	72.57	-
16	DATA FOLDER, made of chipboard, taglia lock	piece			0				0						0	0	71.39	-
17	ENVELOPE, DOCUMENTARY, for A4 size document	box	2		2				0		1				0	3	424.47	1,273.41
18	ENVELOPE, DOCUMENTARY, for legal size document	box	2		2				0		1				0	3	538.80	1,616.40
19	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	1		1				0		1				0	2	667.84	1,335.68
20	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece			0				0						0	0	28.71	-
21	ENVELOPE, MAILING, white, 80gsm (-5%)	box			0				0						0	0	341.79	-
22	ENVELOPE, mailing, white, with window	box			0				0						0	0	427.23	-
23	ERASER, FELT, for blackboard/whiteboard	piece			0				0						0	0	11.55	-
24	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece			0				0						0	0	6.23	-

25	FASTENER, METAL, 70mm between prongs	box				0			pages 3 of 0			0			0	0	59.37	-
26	FILE ORGANIZER, expanding, plastic, 12 pockets	piece				0			0			0			0	0	73.59	-
27	FILE TAB DIVIDER, bristol board, for A4	set				0			0			0			0	0	12.98	-
28	FILE TAB DIVIDER, bristol board, for legal	set				0			0			0			0	0	17.31	-
29	FOLDER, FANCY, for A4 size documents	bundle				0			0			0			0	0	258.50	-
30	FOLDER, FANCY, for legal size documents	bundle				0			0			0			0	0	302.85	-
31	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0			0			0			0	0	177.92	-
32	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0			0			0			0	0	222.27	-
33	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box				0			0			0			0	0	776.59	-
34	FOLDER, TAGBOARD, for A4 size documents	pack				0			0			0			0	0	226.05	-
35	FOLDER, TAGBOARD, for legal size documents	pack				0			0			0			0	0	208.38	-
36	GLUE, all purpose, gross weight: 200 grams min	jar				0			0			0			0	0	49.73	-
37	INDEX TAB, self-adhesive, transparent	box	16		16				0	14		14			0	30	53.74	1,612.20
38	LOOSELEAF COVER, made of chipboard, for legal	bundle				0			0			0			0	0	676.00	-
39	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0			0			0			0	0	43.26	-
40	MARKER, FLUORESCENT, 3 assorted colors per set	set				0			0			0			0	0	36.97	-
41	MARKER, whiteboard, black, felt tip, bullet type	piece	1		1				0	5		5			0	6	10.69	64.14
42	MARKER, whiteboard, blue, felt tip, bullet type	piece				0			0			0			0	0	10.69	-
43	MARKER, whiteboard, red, felt tip, bullet type	piece				0			0			0			0	0	10.69	-
44	MARKER, PERMANENT, bullet type, black	piece	7		7				0	4		4			0	11	10.04	110.44
45	MARKER, PERMANENT, bullet type, blue	piece				0			0			0			0	0	10.04	-
46	MARKER, PERMANENT, bullet type, red	piece				0			0			0			0	0	10.04	-
47	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece				0			0			0			0	0	12.52	-
48	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				0			0			0			0	0	32.45	-

49	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad			0			pages 4 of 0			0			0	0	44.32	-
50	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad			0			0			0			0	0	59.49	-
51	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad			0			0			0			0	0	18.99	-
52	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	28	28				0	24	24				0	52	6.91	359.32
53	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	21	21				0	12	12				0	33	14.04	463.32
54	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	35	35				0	35	35				0	70	137.66	9,636.20
55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream			0			0						0	0	160.94	-
56	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	10	10				0	10	10				0	20	119.09	2,381.80
57	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	35	35				0	35	35				0	70	123.08	8,615.60
58	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream			0			0						0	0	95.18	-
59	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll			0			0						0	0	34.29	-
60	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	2	2				0	1	1				0	3	20.40	61.20
61	PHILIPPINE NATIONAL FLAG, 100% polyester	piece			0			0						0	0	319.07	-
62	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	6	6				0						0	6	62.73	376.38
63	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	1	1				0						0	1	97.34	97.34
64	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	1	1				0						0	1	267.14	267.14
65	RUBBER BAND, 70mm min lay flat length (#18)	box			0			0						0	0	97.04	-
66	RULER, plastic, 450mm (18"), width: 38mm min	piece			0			0						0	0	16.10	-
67	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	10	10				0	10	10				0	20	35.99	719.80
68	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece			0			0						0	0	35.99	-
69	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece			0			0						0	0	35.99	-
70	STAMP PAD INK, purple or violet	bottle	3	3				0	2	2				0	5	25.62	128.10
71	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	2	2				0						0	2	28.77	57.54
72	STAPLE WIRE, for heavy duty staplers, (23/13)	box			0			0						0	0	21.51	-

73	STAPLE WIRE, STANDARD, (26/6)	box	10	10				0	5	5				0	15	19.68	295.20
74	TAPE, MASKING, width: 24mm (±1mm)	roll	4	4			0	2	2					0	6	57.32	343.92
75	TAPE, MASKING, width: 48mm (±1mm)	roll	2	2			0		0					0	2	109.24	218.48
76	TAPE, PACKAGING, width: 48mm (±1mm)	roll	2	2			0	1	1					0	3	29.08	87.24
77	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	15	15			0	16	16					0	31	11.36	352.16
78	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	1	1			0	2	2					0	3	27.58	82.74
79	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack		0			0		0					0	0	70.30	-
80	TWINE, plastic, one (1) kilo per roll	roll		0			0		0					0	0	51.92	-
81	WRAPPING PAPER, kraft, 65gsm (-5%)	pack		0			0		0					0	0	133.99	-
82	Airline Travel	ticket		0			0		0					0	0	0.00	-
<b>COMMON OFFICE DEVICES</b>																	
1	CUTTER BLADE, for heavy duty cutter	tube		0			0		0					0	0	10.22	-
2	CUTTER KNIFE, for general purpose	piece		0			0		0					0	0	20.55	-
3	DATING AND STAMPING MACHINE, heavy duty	piece		0			0		0					0	0	497.52	-
4	PENCIL SHARPENER, manual, single cutter head	piece		0			0		0					0	0	194.69	-
5	PUNCHER, paper, heavy duty, with two hole guide	piece	3	3			0		0					0	3	123.42	370.26
6	SCISSORS, symmetrical, blade length: 65mm min	pair		0			0		0					0	0	14.28	-
7	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	3	3			0		0					0	3	85.45	256.35
8	STAPLER, BINDER TYPE, heavy duty, desktop	piece		0			0		0					0	0	913.95	-
9	STAPLE REMOVER, PLIER-TYPE	piece	1	1			0	1	1					0	2	18.91	37.82
10	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	2	2			0	1	1					0	3	51.57	154.71
11	WASTEBASKET, non-rigid plastic	piece		0			0		0					0	0	25.96	-
<b>COMMON JANITORIAL SUPPLIES</b>																	
1	BROOM, soft (tambo)	piece		0			0		0					0	0	91.94	-

2	BROOM, STICK (TING-TING), usable length: 760mm min	piece							0								0	0	24.88	-
3	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle							0								0	0	43.26	-
4	CLEANSER, SCOURING POWDER, 350g min./can	can							0								0	0	24.88	-
5	DETERGENT POWDER, all purpose, 1kg	pouch							0								0	0	38.93	-
6	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can							0								0	0	125.20	-
7	DUST PAN, non-rigid plastic, w/ detachable handle	piece							0								0	0	28.12	-
8	FLOOR WAX, PASTE, RED	can							0								0	0	280.13	-
9	FURNITURE CLEANER, aerosol type, 300ml min per can	can							0								0	0	90.85	-
10	INSECTICIDE, aerosol type, net content: 600ml min	can							0								0	0	142.77	-
11	MOP BUCKET, heavy duty, hard plastic	piece							0								0	0	1,987.44	-
12	MOPHANDLE, heavy duty, aluminum, screw type	piece							0								0	0	148.18	-
13	MOPHEAD, made of rayon, weight: 400 grams min	piece							0								0	0	110.32	-
14	RAGS, all cotton, 32 pieces per kilogram min	bundle							0								0	0	51.68	-
15	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack							0								0	0	107.08	-
16	TRASHBAG, plastic, transparent	roll							0								0	0	145.48	-
17	DETERGENT BAR, 140 grams as packed	bar							0								0	0	7.57	-

**COMMON OFFICE EQUIPMENT**

1	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit							0								0	0	10,816.00	-
2	CALCULATOR, compact, 12 digits	unit							0								0	0	140.61	-
3	CHAIR, monobloc, beige, with backrest, w/o armrest	piece							0								0	0	273.10	-
4	CHAIR, monobloc, white, with backrest, w/o armrest	piece							0								0	0	273.10	-
5	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit							0								0	0	6,828.14	-
6	DOCUMENT CAMERA, 3.2M pixels	unit							0								0	0	26,391.04	-
7	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit							0								0	0	1,091.33	-



8	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0			0			0			0	0	1,372.55	-
9	ELECTRIC FAN, STAND type, plastic blade	unit				0			0			0			0	0	1,046.65	-
10	ELECTRIC FAN, WALL type, plastic blade	unit				0			0			0			0	0	782.00	-
11	FACSIMILE MACHINE, uses thermal paper	unit				0			0			0			0	0	3,642.83	-
12	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0			0			0			0	0	1,123.78	-
13	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0			0			0			0	0	5,191.68	-
14	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0			0			0			0	0	27,542.94	-
15	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0			0			0			0	0	8,411.60	-
16	PAPER SHREDDER, cutting width: 3mm-4mm	unit				0			0			0			0	0	5,927.17	-
17	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0			0			0			0	0	19,457.98	-
18	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0			0			0			0	0	6,064.78	-
19	PRINTER, LASER, monochrome, network-ready	unit				0			0			0			0	0	744.14	-
20	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0			0			0			0	0	1,379.04	-
21	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0			0			0			0	0	1,379.04	-
22	Desktop Computer, branded	unit				0			0			0			0	0	35,887.49	-
23	Laptop Computer, branded	unit				0			0			0			0	0	36,587.28	-

**COMMON COMPUTER SUPPLIES**

1	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0			0			0			0	0	709.53	-
2	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0			0			0			0	0	1,070.78	-
3	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0			0			0			0	0	796.06	-
4	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0			0			0			0	0	1,352.00	-
5	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0			0			0			0	0	620.67	-
6	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0			0			0			0	0	1,076.19	-
7	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	12			12			0	12		12			0	24	22.66	543.84

8	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece			0				0	1	1			0	1	3,152.86	3,152.86
9	FLASH DRIVE, 16 GB capacity	piece	2		2				0		0			0	2	261.75	523.50
10	MOUSE, optical, USB connection type	unit	2		2				0		0			0	2	140.39	280.78
<b>HANDBOOK ON PROCUREMENT</b>																	
1	HANDBOOK (RA 9184), 7th Edition	piece	4		4				0	4	4			0	8	48.13	385.04
<b>CONSUMABLES</b>																	
1	DRUM CART, BROTHER DR-3455	cart			0				0		0			0	0	7,138.56	-
2	INK CART, CANON CL-741, Col.	cart			0				0		0			0	0	1,041.58	-
3	INK CART, CANON CL-811, Colored	cart			0				0		0			0	0	1,070.78	-
4	INK CART, CANON PG-740, Black	cart			0				0		0			0	0	784.16	-
5	INK CART, CANON PG-810, Black	cart			0				0		0			0	0	811.20	-
6	INK CART, EPSON C13T664100 (T6641), Black	cart	12		12				0	13	13			0	25	264.99	6,624.75
7	INK CART, EPSON C13T664200 (T6642), Cyan	cart	10		10				0	11	11			0	21	264.99	5,564.79
8	INK CART, EPSON C13T664300 (T6643), Magenta	cart	9		9				0	10	10			0	19	264.99	5,034.81
9	INK CART, EPSON C13T664400 (T6644), Yellow	cart	9		9				0	10	10			0	19	264.99	5,034.81
10	INK CART, HP C2P04AA (HP62) Black	cart			0				0		0			0	0	0.00	-
11	INK CART, HP C2P06AA (HP62) Tri-color	cart			0				0		0			0	0	0.00	-
12	INK CART, HP C9351AA, (HP21), Black	cart			0				0		0			0	0	676.00	-
13	INK CART, HP C9352AA, (HP22), Tri-color	cart			0				0		0			0	0	782.00	-
14	INK CART, HP C9363WA, (HP97), Tri-color	cart			0				0		0			0	0	1,552.10	-
15	INK CART, HP C9397A (HP72) 69ml Photo Black	cart			0				0		0			0	0	0.00	-
16	INK CART, HP C9398A (HP72) 69ml Cyan	cart			0				0		0			0	0	0.00	-
17	INK CART, HP C9399A (HP72) 69ml Magenta	cart			0				0		0			0	0	0.00	-
18	INK CART, HP C9400A (HP72) 69ml Yellow	cart			0				0		0			0	0	0.00	-

19	INK CART, HP C9401A (HP72) 69ml Gray	cart				0			0			0	0	0.00	-
20	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0		0				0	0	0.00	-
21	INK CART, HP CC640WA, (HP60), Black	cart				0		0				0	0	665.18	-
22	INK CART, HP CC643WA, (HP60), Tri-color	cart				0		0				0	0	784.16	-
23	INK CART, HP CD887AA, (HP703), Black	cart				0		0				0	0	373.15	-
24	INK CART, HP CD888AA, (HP703), Tri-color	cart				0		0				0	0	373.15	-
25	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0		0				0	0	654.37	-
26	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0		0				0	0	654.37	-
27	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0		0				0	0	654.37	-
28	INK CART, HP CD975AA, (HP 920XL), Black	cart				0		0				0	0	1,292.51	-
29	INK CART, HP CH561WA, (HP61), Black	cart				0		0				0	0	670.59	-
30	INK CART, HP CH562WA, (HP61), Tricolor	cart				0		0				0	0	859.87	-
31	INK CART, HP CH565A (HP82) Black	cart				0		0				0	0	0.00	-
32	INK CART, HP CH566A (HP82) Cyan	cart				0		0				0	0	0.00	-
33	INK CART, HP CH567A (HP82) Magenta	cart				0		0				0	0	0.00	-
34	INK CART, HP CH568A (HP82) Yellow	cart				0		0				0	0	0.00	-
35	INK CART, HP CN045AA, (HP950XL), Black	cart				0		0				0	0	1,616.99	-
36	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0		0				0	0	1,222.21	-
37	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0		0				0	0	1,227.62	-
38	INK CART, HP CN048AA, (HP951XL). Yellow	cart				0		0				0	0	1,227.62	-
39	INK CART, HP CN692AA, (HP704), Black	cart				0		0				0	0	373.15	-
40	INK CART, HP CN693AA, (HP704), Tri-color	cart				0		0				0	0	373.15	-
41	INK CART, HP CZ107AA, (HP678), Black	cart				0		0				0	0	379.64	-
42	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0		0				0	0	379.64	-

43	INK CART, HP CZ121A (HP685A), Black	cart				0			ages 10 o			0			0	0	380.72	-
44	INK CART, HP CZ122A (HP685A), Cyan	cart				0			0			0			0	0	259.58	-
45	INK CART, HP CZ123A (HP685A), Magenta	cart				0			0			0			0	0	259.58	-
46	INK CART, HP CZ124A (HP685A), Yellow	cart				0			0			0			0	0	259.58	-
47	INK CART, HP F6V26AA (HP680) Tri-color	cart				0			0			0			0	0	0.00	-
48	INK CART, HP F6V27AA (HP680) Black	cart				0			0			0			0	0	0.00	-
49	INK CART, HP LoS51AA (HP955) Cyan Original	cart				0			0			0			0	0	0.00	-
50	INK CART, HP LoS54AA (HP955) Magenta Original	cart				0			0			0			0	0	0.00	-
51	INK CART, HP LoS57AA (HP955) Yellow Original	cart				0			0			0			0	0	0.00	-
52	INK CART, HP LoS60AA (HP955) Black Original	cart				0			0			0			0	0	0.00	-
53	INK CART, HP LoS63AA (HP955XL) Cyan Original	cart				0			0			0			0	0	0.00	-
54	INK CART, HP LoS66AA (HP955XL) Magenta Original	cart				0			0			0			0	0	0.00	-
55	INK CART, HP LoS69AA (HP955XL) Yellow Original	cart				0			0			0			0	0	0.00	-
56	INK CART, HP LoS72AA (HP955XL) Black Original	cart				0			0			0			0	0	0.00	-
57	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0			0			0			0	0	0.00	-
58	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0			0			0			0	0	0.00	-
59	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0			0			0			0	0	0.00	-
60	INK CART, HP T6M01AA (HP905) Black Original	cart				0			0			0			0	0	0.00	-
61	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0			0			0			0	0	0.00	-
62	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0			0			0			0	0	0.00	-
63	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0			0			0			0	0	0.00	-
64	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0			0			0			0	0	0.00	-
65	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0			0			0			0	0	79.82	-
66	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0			0			0			0	0	753.88	-

67	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart							0									0	0	78.96	-
68	TONER CART, BROTHER TN-2025, Black	cart							0									0	0	2,658.57	-
69	TONER CART, BROTHER TN-2130, Black	cart							0									0	0	1,892.80	-
70	TONER CART, BROTHER TN-2150, Black	cart							0									0	0	2,720.22	-
71	TONER CART, BROTHER TN-3320, Black	cart							0									0	0	3,059.63	-
72	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart							0									0	0	4,460.08	-
73	TONER CART, HP CB435A, Black	cart							0									0	0	2,914.91	-
74	TONER CART, HP CB540A, Black	cart							0									0	0	3,444.90	-
75	TONER CART, HP CE255A, Black	cart							0									0	0	7,024.99	-
76	TONER CART, HP CE278A, Black	cart							0									0	0	3,239.39	-
77	TONER CART, HP CE285A (HP85A), Black	cart							0									0	0	3,009.01	-
78	TONER CART, HP CE310A, Black	cart							0									0	0	2,482.27	-
79	TONER CART, HP CE311A, Cyan	cart							0									0	0	2,590.43	-
80	TONER CART, HP CE312A, Yellow	cart							0									0	0	2,590.43	-
81	TONER CART, HP CE313A, Magenta	cart							0									0	0	2,590.43	-
82	TONER CART, HP CE320A, Black	cart							0									0	0	2,968.99	-
83	TONER CART, HP CE321A, Cyan	cart							0									0	0	3,131.23	-
84	TONER CART, HP CE322A, Yellow	cart							0									0	0	3,131.23	-
85	TONER CART, HP CE323A, Magenta	cart							0									0	0	3,131.23	-
86	TONER CART, HP CE390A, Black	cart							0									0	0	7,998.43	-
87	TONER CART, HP CE400A, Black	cart							0									0	0	7,024.99	-
88	TONER CART, HP CE401A, Cyan	cart							0									0	0	10,377.95	-
89	TONER CART, HP CE402A, Yellow	cart							0									0	0	10,377.95	-
90	TONER CART, HP CE403A, Magenta	cart							0									0	0	10,377.95	-

91	TONER CART, HP CE410A, (HP305), Black	cart				0				0					0	0	3,942.43	-
92	TONER CART, HP CE411A, (HP305), Cyan	cart				0				0					0	0	5,618.91	-
93	TONER CART, HP CE412A, (HP305), Yellow	cart				0				0					0	0	5,618.91	-
94	TONER CART, HP CE413A, (HP305), Magenta	cart				0				0					0	0	5,618.91	-
95	TONER CART, HP CE505A, Black	cart				0				0					0	0	4,158.75	-
96	TONER CART, HP CE505X, Black, high cap	cart				0				0					0	0	7,349.47	-
97	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0				0					0	0	0.00	-
98	TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0				0					0	0	0.00	-
99	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0				0					0	0	0.00	-
100	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				0				0					0	0	0.00	-
101	TONER CART, HP CF280XC	cart				0				0					0	0	7,241.31	-
102	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0				0					0	0	0.00	-
103	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				0				0					0	0	0.00	-
104	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart				0				0					0	0	0.00	-
105	TONER CART, HP CF287A (HP87) black	cart				0				0					0	0	0.00	-
106	TONER CART, HP CF310AC (HP826) black	cart				0				0					0	0	0.00	-
107	TONER CART, HP CF311AC (HP826) cyan	cart				0				0					0	0	0.00	-
108	TONER CART, HP CF312AC (HP826) yellow	cart				0				0					0	0	0.00	-
109	TONER CART, HP CF313AC (HP826) magenta	cart				0				0					0	0	0.00	-
110	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart				0				0					0	0	0.00	-
111	TONER CART, HP CF350A Black LJ	cart				0				0					0	0	0.00	-
112	TONER CART, HP CF351A Cyan LJ	cart				0				0					0	0	0.00	-
113	TONER CART, HP CF352A Yellow LJ	cart				0				0					0	0	0.00	-
114	TONER CART, HP CF353A Magenta LJ	cart				0				0					0	0	0.00	-

115	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0				0				0	0	0.00	-
116	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0				0				0	0	0.00	-
117	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0				0				0	0	0.00	-
118	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0				0				0	0	0.00	-
119	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0				0				0	0	0.00	-
120	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0				0				0	0	0.00	-
121	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0				0				0	0	0.00	-
122	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0				0				0	0	0.00	-
123	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0				0				0	0	0.00	-
124	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0				0				0	0	0.00	-
125	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0				0				0	0	0.00	-
126	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0				0				0	0	0.00	-
127	TONER CART, HP CF410A (HP410A) black	cart				0				0				0	0	0.00	-
128	TONER CART, HP CF410XC (HP410XC) black	cart				0				0				0	0	0.00	-
129	TONER CART, HP CF411A (HP410A) cyan	cart				0				0				0	0	0.00	-
130	TONER CART, HP CF411XC (HP410XC) cyan	cart				0				0				0	0	0.00	-
131	TONER CART, HP CF412A (HP410A) yellow	cart				0				0				0	0	0.00	-
132	TONER CART, HP CF412XC (HP410XC) yellow	cart				0				0				0	0	0.00	-
133	TONER CART, HP CF413A (HP410A) magenta	cart				0				0				0	0	0.00	-
134	TONER CART, HP CF413XC (HP410XC) magenta	cart				0				0				0	0	0.00	-
135	TONER CART, HP Q2612A, Black	cart				0				0				0	0	3,228.58	-
136	TONER CART, HP Q5942A, Black	cart				0				0				0	0	7,782.11	-
137	TONER CART, HP Q7553A, Black	cart				0				0				0	0	4,050.59	-
138	TONER CART, LEXMARK E360H11P, Black	cart				0				0				0	0	9,229.29	-

139	TONER CART, LEXMARK T650A11P, Black	cart				0			0				0	0	10,015.62	-
140	TONER CART, SAMSUNG MLT-D101S, Black	cart				0			0				0	0	2,747.26	-
141	TONER CART, SAMSUNG MLT-D103S, Black	cart				0			0				0	0	3,028.48	-
142	TONER CART, SAMSUNG MLT-D104S, Black	cart				0			0				0	0	2,541.76	-
143	TONER CART, SAMSUNG MLT-D105L, Black	cart				0			0				0	0	2,898.69	-
144	TONER CART, SAMSUNG MLT-D108S, Black	cart				0			0				0	0	2,855.42	-
145	TONER CART, SAMSUNG MLT-D203E, Black	cart				0			0				0	0	7,403.55	-
146	TONER CART, SAMSUNG MLT-D203L, Black	cart				0			0				0	0	4,802.30	-
147	TONER CART, SAMSUNG MLT-D203U, black	cart				0			0				0	0	9,842.56	-
148	TONER CART, SAMSUNG MLT-D205E, Black	cart				0			0				0	0	9,572.16	-
149	TONER CART, SAMSUNG MLT-D205L, Black	cart				0			0				0	0	5,267.39	-
150	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0			0				0	0	4,531.90	-
151	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (12,000 pages)	cart				0			0				0	0	6,312.22	-
152	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart				0			0				0	0	13,935.33	-

**B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)**

**COMMON ELECTRICAL SUPPLIES**

1						0			0				0	0		-
2						0			0				0	0		-
3						0			0				0	0		-
4						0			0				0	0		-
5						0			0				0	0		-

**COMMON OFFICE EQUIPMENT**

1						0			0				0	0		-
2						0			0				0	0		-



3					0				0				0			0	0		
4					0				0				0			0	0		
5					0				0				0			0	0		

**COMMON OFFICE SUPPLIES**

1	Columnar Notebook, 6 columns	pc.	10		10				0		4		4			0	14	25.00	350.00
2	Folder, colored, thick, long	pc.		355	355				0		150		150			0	505	8.00	4,040.00
3	Folder, colored, thick, short	pc.		100	100				0		100		100			0	200	6.00	1,200.00
4	Folder, thick, long, white	pc.	24	200	224				0		150		150			0	374	3.75	1,402.50
5	Folder, thick, short, white	pc.	24	100	124				0		99		99			0	223	3.00	669.00
6	Folder, morocco, long, blue	pc.		50	50				0		30		30			0	80	7.00	560.00
7	Folder, morocco, short, blue	pc.		30	30				0		30		30			0	60	6.50	390.00
8	Highlighter pen	pc.		7	7				0		5		5			0	12	12.00	144.00
9	Paper Fastener, plastic	box		17	17				0		12		12			0	29	28.00	812.00
10	Paste	container		3	3				0		3		3			0	6	32.00	192.00
11	Record Book, 200 pages, smythe sewn	pc.		10	10				0		5		5			0	15	42.00	630.00
12	Record Book, 150 pages, smythe sewn	pc.		6	6				0		6		6			0	12	37.00	444.00
13	Record Book, 150 pages, small	pc.		2	2				0		2		2			0	4	40.00	160.00
14	Ring Binder 1/2"	pc.		6	6				0		1		1			0	7	12.00	84.00
15	Ring Binder 3/4"	pc.		9	9				0		1		1			0	10	25.00	250.00
16	Ring Binder 1 1/4"	pc.		4	4				0		1		1			0	5	39.00	195.00
17	Ring Binder 2"	pc.		3	3				0				0			0	3	49.00	147.00
18	Ring Binder 5/8"	pc.		3	3				0				0			0	3	17.00	51.00
19	Rubber band, small	box		3	3				0				0			0	3	11.00	33.00
20	Tape, Double Adhesive	pc.		2	2				0		2		2			0	4	22.00	88.00

COMMON JANITORIAL SUPPLIES																			
1					0				0				0			0	0		-
2					0				0				0			0	0		-
3					0				0				0			0	0		-
4					0				0				0			0	0		-
5					0				0				0			0	0		-
CONSUMABLES																			
1	Computer Ink Refill (universal black)	btl.		2	2				0		1		1			0	3	65.00	195.00
2	Computer Ink Refill (universal colored)	btl.		2	2				0		1		1			0	3	65.50	196.50
3	toner, black for Ineo Develop	drum			0				0		1		1			0	1	3,125.00	3,125.00
4	Toner, TK 135, black for Kyocera copier	drum			0				0		1		1			0	1	3,900.00	3,900.00
5					0				0				0			0	0		-
6					0				0				0			0	0		-
7					0				0				0			0	0		-
8					0				0				0			0	0		-
9					0				0				0			0	0		-
10					0				0				0			0	0		-
11					0				0				0			0	0		-
12					0				0				0			0	0		-
13					0				0				0			0	0		-
14					0				0				0			0	0		-
15					0				0				0			0	0		-
16					0				0				0			0	0		-
17					0				0				0			0	0		-

18					0				0				0			0	0		-
19					0				0				0			0	0		-
20					0				0				0			0	0		-
21					0				0				0			0	0		-
22					0				0				0			0	0		-
23					0				0				0			0	0		-
24					0				0				0			0	0		-
25					0				0				0			0	0		-
26					0				0				0			0	0		-
27					0				0				0			0	0		-
28					0				0				0			0	0		-
29					0				0				0			0	0		-
30					0				0				0			0	0		-

**Office Equipment and Accessories**

1					0				0				0			0	0		-
2					0				0				0			0	0		-
3					0				0				0			0	0		-
4					0				0				0			0	0		-
5					0				0				0			0	0		-
6					0				0				0			0	0		-
7					0				0				0			0	0		-
8					0				0				0			0	0		-
9					0				0				0			0	0		-
10					0				0				0			0	0		-

Office Supplies																				
1	Plastic Acetate, PVC, long	pack		1		1			0				0				0	1	780.55	780.55
2						0			0				0				0	0		-
3						0			0				0				0	0		-
4						0			0				0				0	0		-
5						0			0				0				0	0		-
6						0			0				0				0	0		-
7						0			0				0				0	0		-
8						0			0				0				0	0		-
9						0			0				0				0	0		-
10						0			0				0				0	0		-
Audio and visual presentation and composing equipment																				
1						0			0				0				0	0		-
2						0			0				0				0	0		-
3						0			0				0				0	0		-
4						0			0				0				0	0		-
5						0			0				0				0	0		-
6						0			0				0				0	0		-
7						0			0				0				0	0		-
8						0			0				0				0	0		-
9						0			0				0				0	0		-
10						0			0				0				0	0		-
Photographic or filming or video equipment																				
1						0			0				0				0	0		-

2					0				0				0			0	0		-
3					0				0				0			0	0		-
4					0				0				0			0	0		-
5					0				0				0			0	0		-
6					0				0				0			0	0		-
7					0				0				0			0	0		-
8					0				0				0			0	0		-
9					0				0				0			0	0		-
10					0				0				0			0	0		-

**Cleaning Equipment and Supplies**

1	Hand Soap	pc.		2	2				0		2	2				0	4	35.00	140.00
2	Dish Washing Liquid 250ml.	bt.		6	6				0		6	6				0	12	75.00	900.00
3	Garbage Bag- black (XXL)	pack		6	6				0		5	5				0	11	12.00	132.00
4	Glass Cleaner Spray 500ml	btl.		1	1				0		1	1				0	2	150.00	300.00
5	Disinfectant Liquid 500 ml	tin		3	3				0		3	3				0	6	330.00	1,980.00
6	Disinfectant Spray 340 grams	tin		3	3				0		3	3				0	6	350.00	2,100.00
7	Furniture Polish 330 ml	tin		1	1				0		1	1				0	2	350.00	700.00
8	Powdered Soap 35 grams	doz.		3	3				0		3	3				0	6	80.00	480.00
9	Toilet Bowl Cleaner	btl.		2	2				0		2	2				0	4	215.00	860.00
10	Trash Can with Cover - Plastic	pc.		1	1				0		1	1				0	2	80.00	160.00

**Paper Materials and Products**

1	Bond Paper, 8 1/2" x 11", s. 16	ream		30	30				0		28	28				0	58	120.00	6,960.00
2	Bond Paper, 8 1/2" x 13", s. 16	ream		30	30				0		29	29				0	59	130.00	7,670.00
3	Mimeo Paper, long, WW	ream	1	4	5				0		2	2				0	7	160.00	1,120.00

4	Stationery Paper, long, powder blue	ream			0			0		4		4			0	4	500.00	2,000.00
5	Stationery Paper, short, powder blue	ream			0			0		4		4			0	4	600.00	2,400.00
6	Stationery paper, long	ream	5		5			0		5		5			0	10	45.00	450.00
7	Stationery Paper, short	ream	5		5			0		5		5			0	10	40.00	400.00
8	Sticker paper	pack	15		15			0		15		15			0	30	35.00	1,050.00
9	Yellow Paper	pad	3		3			0		1		1			0	4	17.00	68.00
10					0			0				0			0	0		-

**Lighting and fixtures and accessories**

1					0			0				0			0	0		-
2					0			0				0			0	0		-
3					0			0				0			0	0		-
4					0			0				0			0	0		-
5					0			0				0			0	0		-
6					0			0				0			0	0		-
7					0			0				0			0	0		-
8					0			0				0			0	0		-
9					0			0				0			0	0		-
10					0			0				0			0	0		-

**Electrical equipment and components and supplies**

1					0			0				0			0	0		-
2					0			0				0			0	0		-
3					0			0				0			0	0		-
4					0			0				0			0	0		-
5					0			0				0			0	0		-

6					0				0				0			0	0		-
7					0				0				0			0	0		-
8					0				0				0			0	0		-
9					0				0				0			0	0		-
10					0				0				0			0	0		-

**Computer Supplies**

1					0				0				0			0	0		-
2					0				0				0			0	0		-
3					0				0				0			0	0		-
4					0				0				0			0	0		-
5					0				0				0			0	0		-
6					0				0				0			0	0		-
7					0				0				0			0	0		-
8					0				0				0			0	0		-
9					0				0				0			0	0		-
10					0				0				0			0	0		-

**Computer Equipment and Accessories**

1					0				0				0			0	0		-
2					0				0				0			0	0		-
3					0				0				0			0	0		-
4					0				0				0			0	0		-
5					0				0				0			0	0		-
6					0				0				0			0	0		-
7					0				0				0			0	0		-

8					0				0				0			0	0		-	
9					0				0				0			0	0		-	
10					0				0				0			0	0		-	
<b>*Other Categories</b>																				
1	Paper bag	pc.			0				0		15		15			0	15	45.00	675.00	
2					0				0				0			0	0		-	
3					0				0				0			0	0		-	
4					0				0				0			0	0		-	
5					0				0				0			0	0		-	
6					0				0				0			0	0		-	
7					0				0				0			0	0		-	
8					0				0				0			0	0		-	
9					0				0				0			0	0		-	
10					0				0				0			0	0		-	
<b>C. TOTAL (A + B):</b>																	<b>P</b>	<b>112,977.62</b>		
<b>D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																	<b>P</b>	<b>11,297.76</b>		
<b>E. GRAND TOTAL (C + D)</b>																	<b>P</b>	<b>124,275.38</b>		
<b>F. APPROVED BUDGET BY THE AGENCY HEAD</b>																				
<b>G. MONTHLY CASH REQUIREMENTS</b>																				
G.1 Available at Procurement Service Stores					31,461.46				-				30,932.61				-		<b>P</b>	62,394.07
G.2 Other Items not available at PS but regularly purchased from other sources					21,777.55				-				28,806.00				-		<b>P</b>	50,583.55
<b>TOTAL MONTHLY CASH REQUIREMENTS</b>					<b>53,239.01</b>				-				<b>59,738.61</b>				-		<b>P</b>	<b>112,977.62</b>

\*Other categories that are not indicated herein

\*\*Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.



Prepared by:



DEOVOLENTE A. SANTOS

Property/Supply Officer

Certified Funds Available / Certified  
Appropriate Funds Available:



MA. LEAH P. PUSO

Accountant / Local Budget Officer

Approved by:



MARIA ANTONIA BERNARDINA F. BOMA

Head of Office/Agency *mjb*

Date: 1/12/2018