

CAMARINES NORTE WATER DISTRICT
 Daet, Camarines Norte

REPORT ON AGEING OF CASH ADVANCES
 Schedule of Advances to Officers and Employees
 As of November 15, 2018

Name	Date CA Granted	Particulars	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes								
1 Local Travel								
Cesar A. Gregorio Jr.	14-Nov-18	To drive CNWD vehicle for CNWD BODs to Metro Manila	2,560.00	2,560.00				
Joenathan C. Pongan	14-Nov-18	To drive CNWD vehicle for CNWD employees to Metro Manila	2,480.00	2,480.00				
2 Foreign Travel								
3 Special Activities/ Projects								
B. Advances to Regular Disbursing Officers								
1 Payroll								
2 Seminar/Conference Expenses								
Jeanne M. Montes	14-Nov-18	Cash advance for BODs per diem for November 19 & 20, 2018 BOD meetings	49,669.20	49,669.20				
C. Others								
TOTALS			54,709.20	54,709.20	-	-	-	


Certified Correct:


 MA. LEAH P. PUSO
 Senior Financial Planning Specialist

Verified by:


 MARY ANTONETTE J. RAMORES
 Division Manager B

Approved by:


 FROILINDO I. VILLALUZ
 Department Manager B